

Position Description: **Van Driver/Sub HDM Driver
(Preble County)**

This job reports to the: **Transportation Coordinator/Elderly Services
Coordinator**

Relocation is not provided and travel is not required.

This is a **Part-time** position, working **1st Shift**.
Number of Openings for this position: **1**

Overview

Position works: **On an “on call” basis**

Starting wage **\$7.30**

Job Skills/Requirements

Van Driver: Responsible for transporting clients to and from medical appointments and job appointments as requested by Job & Family Services Department. Helping to serve the community with transportation needs.

Sub HDM Driver: Formulates home delivered meal routes. Delivers meals to homebound clients. Assists in packing home delivered meals. Utilizes proper sanitation procedures. Cleans home delivered meal containers on a daily basis. Drives vehicle in a safe manner. Attends all meetings or training sessions when required.

Additional Information/Benefits

Awareness of highway safety regulations regarding the transportation of children and adults. Must be able to read and write English with some measure of proficiency.

Must enjoy working with the elderly. Must be clean and neat in appearance. Must be able to follow oral and written instruction.

Must have a valid Ohio Driver's License and be insurable on agency policy.

Subject to criminal background check and to pre-employment and random drug and/or alcohol testing and MVR.

An Equal Opportunity Employer/Service Provider.